

Knights of Columbus Manitoba State Council

Monthly Report To District Deputy

Section A	To be completed by Grand Knight & Financial Secretary <i>(Financial Secretary, please complete section on page 2)</i>
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District Deputy
Use Only



Month:

Council Name: Number:

MEETINGS

General Meeting Attendance Point Calculation:

Number of members present ____ ÷ total membership ____ = . ____ X10 = ____ X5 =
Total Points

Executive Meeting Executive Members :

Attendance Point Calculation: 15 less ____ (number of absent executive members) =
Total Points

REPORTS

- 10 (ten) points, once a month for **Monthly Report to District Deputy Form DD-1** in on time - (15 of following month) _____
Date
- 50 (fifty) points, twice a year for **Semi-Annual Council Audit—Report Form #1295** in on time - (Feb.15 & Aug. 15) _____
Date
- 25 (twenty-five) points, once a year for **Report of Officers Form #185** in on time - (July1st) _____
Date
- 25 (twenty-five) points, once a year for **Service Program Personnel Report Form #365** in on time - (Aug. 1st) _____
Date
- 25 (twenty-five) points, once a year for publishing **Council Roster** - (report during month of release) _____
Date
- 25 (twenty-five) points, once a year for **Annual Survey of Fraternal Activity Form #1728** in on time - (Jan. 31st) _____
Date

STATE & DISTRICT MEETINGS

- 5 (five) points, per member for attending **1st District Deputy Meeting** - (maximum of 5 members - 25 points) _____
Date
- 10 (ten) points, per member for attending **Fall Seminar** - (maximum of 5 members - 50 points) _____
Date
- 10 (ten) points, per member for attending **Installation of Officers** - (maximum of 15 members - 150 points) _____
Date
- 5 (five) points, per member for attending **2nd District Deputy Meeting** - (maximum of 5 members - 25 points) _____
Date

SECTION "A" TOTAL >

Please submit this report to your District Deputy on or before the 15th of the following month.

(June, July and August Reports to be submitted before September 15th.)

Please submit original report and make photo copies for your Council files.

Section "C"- is used to report continuous activities which are a regular part of Council Program and do not necessarily require participation of many member for Church, Community, Council, Youth, Family and Pro-Life Activities. (use one line for each activity.) Points are being allocated for each new activity only—not for the meeting preceding this activity.

Church "C" 10 (ten) points each once a month for a continuous project which is a regular part of Council Program and does not necessarily require the participation of many members, such as: Christian Formation Classes, Ushers, Marriage Courses, Club etc. (Maximum of 10 (ten) points per activity per month.)

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Community "C" 5 (five) points each once a month for a continuous project which is a regular part of Council Program and does not necessarily require the participation of many members, such as: Human Rights Program, Transportation of Elderly to Mass etc. (Maximum of 10 (ten) points per activity per month.)

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Council "C" 5 (five) points each once a month for a continuous project which is a regular part of Council Program and does not necessarily require the participation of many members, such as: Council Bulletin, Baseball League, Glee Club etc. (Maximum of 5 (five) points per activity per month.)

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Vertical column of 24 empty boxes for recording points.

